



Session 5

Tool Time Tuesday

Libby, stay up -to-date, ORCID, and Box tips





Hello!



Laurissa Gann, MSLS, AHIP

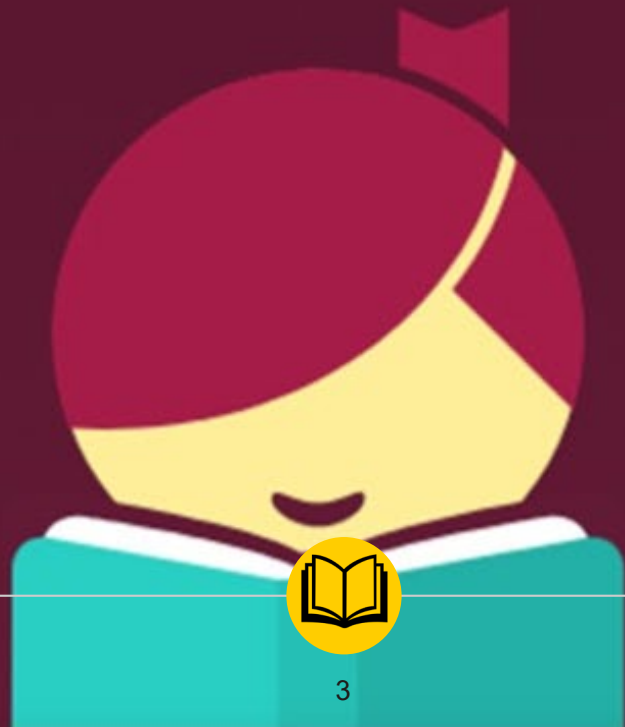
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www.mdanderson.org/library/

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Meet Libby.



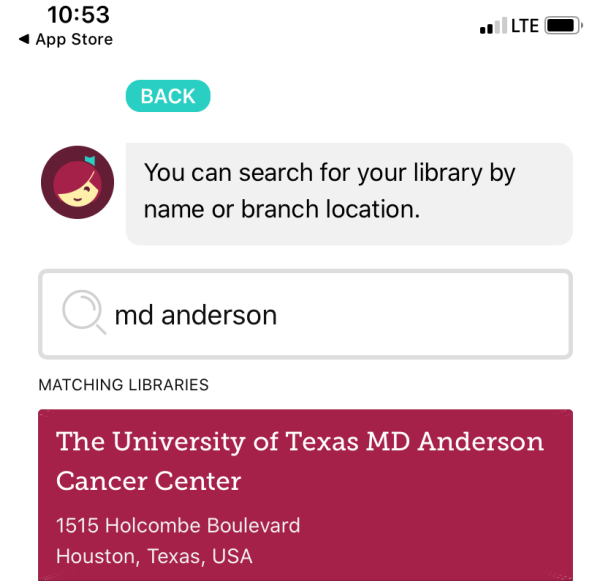


New App for eBooks & Audiobooks

- Free app for leadership & wellness books:

<https://mdanderson.overdrive.com/>

1. Download Libby or Overdrive
2. Search for “MD Anderson”
3. Login with MDACC credentials.
4. Download eBooks or place holds.



Stay up - to - date





Stay up - to - date

- **Google News or Google Scholar**
- **Researcher app**
 - Follow a feed of the latest journal articles in your subject area.
- **Howtogeek.com**
 - Technology magazine. Fast way to get an answer to some of your technology questions.
- **Feedly.com**
 - Follow journals, news sources, blogs, YouTube channels.
 - Create subject categories to combine sources.
 - Use the “Read later” feature to review the topic later.

ORCID

ORCID





ORCiD: What, where, why, how?

(<http://mdanderson.libguides.com/orcid>)

- **16 digit unique identifier**
- **www.orcid.org**
 - Create an ID in less than 2 minutes.
- **Claim your publications**
 - Add your affiliation.
 - Scopus.com to your account.
 - Add conference abstracts, books, book chapters.
- **Use your ORCiD**
 - In your email signature
 - On your biosketch
 - With NIH





Box Downloads

● Sync

- Download from the Software Center.
- Download on 3 MD Anderson devices only.
- Choose what you want to sync.

● Edits

- This allows you to edit your Microsoft documents (Word, PowerPoint, Excel).
- Choose the “Open” button in Box to live edit a document.



Box Sharing

● Access Stats

- Properties → access stats

● Assign Tasks

- General Task or Approval Task

● Control permissions

- Go to Settings on any folder:
 - Control who can send invites
 - Automatically unshare or delete a folder
 - Change notification settings

● Version History

- Properties → version history



Box Organizing

- **Add to favorites**
 - You can favorite a folder or set of folders so they appear on your landing page.
- **Spring cleaning your files**
 - End a collaboration (More Actions → End Collaboration)
 - Use the “ZZ” method (this only works on the folders you control).



Thanks!

*Any **questions** ?*

Ask the Research Medical Library

- RML-Help@mdanderson.org
- www.mdanderson.org/library/
- Register for future Tool Time Tuesdays:
<https://mdanderson.libcal.com/event/6632717>